

HOME INSURANCE CLAIM FORM

THE ISSUE OF THIS FORM IS NOT TO BE TAKEN AS ADMISSION OF LIABILITY

1. Important Information

- a) Claim form is to be filled and signed by the Insured (Registered owner) of the property. Please do not leave any column unanswered.
- b) All facts and statements must be factual and not false, influenced or biased in any form.
- c) Following the initial damage to the property, try to avoid any subsequent damage/loss. Alliance Insurance will not be responsible for same.
- d) Please read carefully the attached list of documents required for faster scrutiny and processing of your claim.

2. Details of Insured

Policy Number: Claim Number:

Name: Address:

Phone Nos: Email Address:

3. Details of Loss

Incident Date: Approximate Time:

Address of premises where the loss occurred:

Cause:

Brief details of the loss/damage

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Did you report the accident? Yes/No

Did the Police/Fire Brigade attend the scene? Yes/No

If yes, which Police station reported on scene or did you attend?

Has there been a statement made? Yes/No If yes, by whom?

Kindly provide all statements.

Who do you consider to be at fault for the damage?

Does any person or firm have a financial interest in the damaged property?

Was the property in good condition prior to loss or damage? Yes/No If no, give details

Were the premise occupied at the time of the occurrence? Yes/No If no, state period of unoccupancy

Is there any other insurance covering the property lost or damaged?

If "yes", advise name of insurance company and policy number

4. Witnesses

Names

Contact Nos

i)

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ii)

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iii)

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iv)

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5. Declaration

I, agree to provide additional information to the Company if required. I, do hereby declare, to the best of my knowledge and belief, warrant the truth of foregoing statements in every respect and agree that if I have made any false or fraudulent statement/declaration or thereby be any suppression or concealment, the policy even if issued, shall be void and cancelled with effect from the risk inception date and the claim shall be forfeited.

Signature of Insured: Date:

List of Documents required for claim settlement

- Duly filled and signed claim form
- Police statement and/or Police report
- Estimate for spares and repairs from the repairer and supplier
- Additional invoices and receipts relevant to the claim